

Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

**Board of Directors Meeting
Ross Valley Fire Department
777 San Anselmo Ave.
San Anselmo, CA 94960
Wednesday, February 14th, 2018
6:30pm**

Open time for public expression. The public is welcome to address the Board at this time on matters not on the agenda. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists or that the need to take action arose following posting of the agenda.

1. Board requests for future agenda items, questions and comments to staff, staff miscellaneous items
2. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.
 - a) Acknowledge and file check number 19924 – 19966 issued during month of January
 - b) Call report and out of jurisdiction report
 - c) Current Budget Report
 - d) Minutes from January 10, 2018 Board Meeting
 - e) Adopt Resolution 18-03 A Resolution of the Board of Directors of the Ross Valley Fire Department approving a Publicly Available Pay Schedule
3. Mid-Year Budget Review and Approve Resolution 18-02 A Resolution of the Ross Valley Fire Department Board of Directors Adopting the Proposed Line Item Budget Revisions to the FY 2017-2018 Operating Budget for the Ross Valley Fire Department
4. Wildland Urban Interface fire preparedness presentation by Fire Safe Marin and Department staff
5. Update on the status of Fire Chief Recruitment and Executive Management Shared Services

Next meeting – scheduled for Wednesday, March 14, 2018, Ross Valley Fire Department, 777 San Anselmo Ave., San Anselmo.


JoAnne Lewis, Administrative Assistant

This agenda was posted in accordance with #54954.2 and #54954.3 of the Government Code. Any writings or documents provided to a majority of the Board regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at the Fire Station located at 777 San Anselmo Ave., San Anselmo. AMERICAN SIGN LANGUAGE INTERPRETERS AND ASSISTIVE LISTENING DEVICES MAY BE REQUESTED BY CALLING (415) 258-4686 AT LEAST 72 HOURS IN ADVANCE. COPIES OF DOCUMENTS ARE AVAILABLE IN ACCESSIBLE FORMATS UPON REQUEST.

Committed to the protection of life, property, and environment.

SAN ANSELMO • FAIRFAX • ROSS • SLEEPY HOLLOW

HEADQUARTERS: 777 San Anselmo Avenue, San Anselmo, CA 94960 TEL: (415) 258-4686 FAX: (415) 258-4689 www.rossvalleyfire.org



Ross Valley Fire, CA

Check Report

By Check Number

Date Range: 01/01/2018 - 01/31/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
01018	Mark Mills	01/10/2018	Regular	0.00	3,963.00	19924
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>15Jan18Mills</u>	Invoice	01/10/2018	Disability Advance	0.00	3,963.00	
	<u>01.00.12003.00</u>		DISABILITY ADVANCE PAY		3,963.00	
01026	AT&T Calnet	01/10/2018	Regular	0.00	477.15	19925
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>10701634</u>	Invoice	01/10/2018	Telephone	0.00	159.05	
	<u>01.14.61705.00</u>		TELEPHONE		159.05	
<u>10701635</u>	Invoice	01/10/2018	Telephone	0.00	159.05	
	<u>01.14.61705.00</u>		TELEPHONE		159.05	
<u>10701637</u>	Invoice	01/10/2018	Telephone	0.00	159.05	
	<u>01.14.61705.00</u>		TELEPHONE		159.05	
01059	AT&T Mobility	01/10/2018	Regular	0.00	1,171.72	19926
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>12232017</u>	Invoice	01/10/2018	Telephones	0.00	1,171.72	
	<u>01.14.61705.00</u>		TELEPHONE		1,171.72	
01086	Ernest Ongaro & Sons Inc	01/10/2018	Regular	0.00	207.00	19927
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>70397290</u>	Invoice	01/10/2018	Bldg Maint Station 18	0.00	207.00	
	<u>01.14.61500.18</u>		BUILDING MAINTENANCE		207.00	
01017	Fairfax Lumber	01/10/2018	Regular	0.00	60.18	19928
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>152326</u>	Invoice	01/10/2018	Genl Dept Supplies	0.00	36.21	
	<u>01.05.62200.00</u>		GENERAL DEPARTMENT S		36.21	
<u>154028</u>	Invoice	01/10/2018	Genl Dept Supplies	0.00	23.97	
	<u>01.05.62200.00</u>		GENERAL DEPARTMENT S		23.97	
01007	Golden Gate Petroleum	01/10/2018	Regular	0.00	1,250.52	19929
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>712680</u>	Invoice	01/10/2018	Fuel	0.00	676.58	
	<u>01.25.62988.00</u>		FUEL		676.58	
<u>713079</u>	Invoice	01/10/2018	Fuel	0.00	573.94	
	<u>01.25.62988.00</u>		FUEL		573.94	
01050	Golden State Emergency Veh Svc	01/10/2018	Regular	0.00	3,493.70	19930
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>WI001388</u>	Invoice	01/10/2018	Repairs Vehicle	0.00	3,493.70	
	<u>01.25.61600.00</u>		REPAIRS VEHICLE		3,493.70	
01079	Hannibal's Inc.	01/10/2018	Regular	0.00	300.00	19931

Check Report

Date Range: 01/01/2018 - 01/31/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>23637</u>	Invoice	01/10/2018	Bldg Maint Station 20	0.00	300.00	
	<u>01.14.61500.20</u>		BUILDING MAINTENANCE		300.00	
01184	Marin County Fire Chiefs Association	01/10/2018	Regular	0.00	219.00	19932
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>F/Y 2016-2017</u>	Invoice	01/10/2018	Other Contract Svcs	0.00	219.00	
	<u>01.05.61105.00</u>		OTHER CONTRACT SERVI		219.00	
01036	Marin County Tax Collector	01/10/2018	Regular	0.00	528.47	19933
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>Work Order 2952</u>	Invoice	01/10/2018	Radio Repair	0.00	528.47	
	<u>01.10.61101.00</u>		RADIO REPAIR		528.47	
01020	PG&E	01/10/2018	Regular	0.00	1,188.20	19934
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>22Dec17 Stmt</u>	Invoice	01/10/2018	Utilities	0.00	1,188.20	
	<u>01.14.61702.00</u>		GAS AND ELECTRIC		1,188.20	
01010	Redwood Security Systems Inc	01/10/2018	Regular	0.00	495.00	19935
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>4010218</u>	Invoice	01/10/2018	Other Contract Svcs	0.00	495.00	
	<u>01.05.61105.00</u>		OTHER CONTRACT SERVI		495.00	
01188	Staples Credit Plan	01/10/2018	Regular	0.00	44.97	19936
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>Due 18Jan18</u>	Invoice	01/10/2018	Office Supplies	0.00	44.97	
	<u>01.05.62000.00</u>		OFFICE SUPPLIES		44.97	
01222	Sunshine Flooring	01/10/2018	Regular	0.00	350.00	19937
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>933</u>	Invoice	01/10/2018	Bldg Maintenance Sta 18	0.00	350.00	
	<u>01.14.61500.18</u>		BUILDING MAINTENANCE		350.00	
01098	Verizon Wireless	01/10/2018	Regular	0.00	550.50	19938
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>9798706389</u>	Invoice	01/10/2018	Telephone	0.00	550.50	
	<u>01.14.61705.00</u>		TELEPHONE		550.50	
01114	Craig A. Dow	01/16/2018	Regular	0.00	1,933.99	19939
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>DL Advance</u>	Invoice	01/16/2018	Disability Advance	0.00	1,933.99	
	<u>01.00.12003.00</u>		DISABILITY ADVANCE PAY		2,970.05	
	<u>01.00.60000.00</u>		REGULAR SALARIES		-720.52	
	<u>01.00.60000.00</u>		REGULAR SALARIES		-226.45	
	<u>01.00.60027.00</u>		HOLIDAY		-34.87	
	<u>01.00.60029.00</u>		FLSA O/T		-20.90	
	<u>01.00.60221.00</u>		HOUSING ALLOWANCE		-13.15	
	<u>01.00.60223.00</u>		UNIFORM REIMBURSEME		-3.94	
	<u>01.00.60225.00</u>		EDUCATION REIMBURSE		-16.23	
01100	Arrow International Inc	01/19/2018	Regular	0.00	1,207.40	19940

Check Report

Date Range: 01/01/2018 - 01/31/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>95397845</u>	Invoice	01/19/2018	Paramedic Response Supplies	0.00	609.27	
	<u>01.10.62204.00</u>		PARAMEDIC RESPONSE S		609.27	
<u>Order 3868116</u>	Invoice	01/19/2018	Paramedic Response Supplies	0.00	598.13	
	<u>01.10.62204.00</u>		PARAMEDIC RESPONSE S		598.13	
01074	Avatar Community Bus Center	01/19/2018	Regular	0.00	32.08	19941
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>I-97308</u>	Invoice	01/19/2018	Postage	0.00	32.08	
	<u>01.05.62003.00</u>		POSTAGE		32.08	
01075	Batteries Plus Bulbs	01/19/2018	Regular	0.00	36.98	19942
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>308-391796</u>	Invoice	01/19/2018	Breathing Apparatus	0.00	36.98	
	<u>01.10.62210.00</u>		BREATHING APPARATUS		36.98	
01054	BoundTree Medical	01/19/2018	Regular	0.00	4,712.62	19943
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>82625132</u>	Invoice	01/19/2018	Emergency Medical Supplies	0.00	56.54	
	<u>01.10.62205.00</u>		EMERGENCY MEDICAL SU		56.54	
<u>82640380</u>	Invoice	01/19/2018	Emergency Medical Supplies	0.00	110.91	
	<u>01.10.62205.00</u>		EMERGENCY MEDICAL SU		110.91	
<u>82640381</u>	Invoice	01/19/2018	Emergency Medical Supplies	0.00	978.19	
	<u>01.10.62205.00</u>		EMERGENCY MEDICAL SU		978.19	
<u>82711669</u>	Invoice	01/19/2018	Paramedic Response Supplies	0.00	1,065.34	
	<u>01.10.62204.00</u>		PARAMEDIC RESPONSE S		1,065.34	
<u>82723333</u>	Invoice	01/19/2018	Paramedic Response Supplies	0.00	426.60	
	<u>01.10.62204.00</u>		PARAMEDIC RESPONSE S		426.60	
<u>82724774</u>	Invoice	01/19/2018	Paramedic Response Supplies	0.00	68.52	
	<u>01.10.62204.00</u>		PARAMEDIC RESPONSE S		68.52	
<u>82726012</u>	Invoice	01/19/2018	Paramedic Response Supplies	0.00	2,006.52	
	<u>01.10.62204.00</u>		PARAMEDIC RESPONSE S		2,006.52	
01167	DCS Testing & Equipment Inc	01/19/2018	Regular	0.00	5,893.75	19944
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>16503</u>	Invoice	01/19/2018	Equipment Maintenance	0.00	5,893.75	
	<u>01.10.61410.00</u>		EQUIPMENT MAINTENAN		5,893.75	
01183	Digital Combustion Inc	01/19/2018	Regular	0.00	3,730.00	19945
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>2041</u>	Invoice	01/19/2018	Training and Education	0.00	230.00	
	<u>01.10.61000.00</u>		TRAINING AND EDUCATIO		230.00	
<u>2042</u>	Invoice	01/19/2018	Training and Education	0.00	3,500.00	
	<u>01.10.61000.00</u>		TRAINING AND EDUCATIO		3,500.00	
01102	Discovery Office Systems	01/19/2018	Regular	0.00	449.44	19946
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>55E1417933</u>	Invoice	01/19/2018	General Dept Supplies	0.00	449.44	
	<u>01.05.62200.00</u>		GENERAL DEPARTMENT S		449.44	
01064	Everbank Commercial Finance Inc	01/19/2018	Regular	0.00	224.45	19947

Check Report

Date Range: 01/01/2018 - 01/31/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>01072018</u>	Invoice	01/19/2018	Office Supplies	0.00	224.45	
	<u>01.05.62000.00</u>		OFFICE SUPPLIES		224.45	
01006	FASIS	01/19/2018	Regular	0.00	84,933.00	19948
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>FASIS-2017-1255</u>	Invoice	01/19/2018	Worker's Compensation Ins	0.00	84,933.00	
	<u>01.00.60215.00</u>		WORKERS' COMPENSATI		84,933.00	
			Worker's Compensation Ins			
01150	Fire Safety Supply Inc	01/19/2018	Regular	0.00	212.89	19949
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>14843</u>	Invoice	01/19/2018	Emergency Response Supplies	0.00	212.89	
	<u>01.10.62203.00</u>		EMERGENCY RESPONSE S		212.89	
			Emergency Response Supplies			
01007	Golden Gate Petroleum	01/19/2018	Regular	0.00	963.53	19950
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>713406</u>	Invoice	01/19/2018	Fuel	0.00	318.18	
	<u>01.25.62988.00</u>		FUEL		318.18	
			Fuel			
<u>713761</u>	Invoice	01/19/2018	Fuel	0.00	645.35	
	<u>01.25.62988.00</u>		FUEL		645.35	
			Fuel			
01050	Golden State Emergency Veh Svc	01/19/2018	Regular	0.00	708.05	19951
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>C1009828</u>	Invoice	01/19/2018	Parts Vehicle	0.00	708.05	
	<u>01.25.62989.00</u>		PARTS VEHICLE		708.05	
			Parts Vehicle			
01218	John Paul da Roza	01/19/2018	Regular	0.00	30.00	19952
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>01182018</u>	Invoice	01/19/2018	Volunteer Shift	0.00	30.00	
	<u>01.10.60060.01</u>		VOLUNTEER SHIFT PAY/D		30.00	
			Volunteer Shift			
01028	L. N. Curtis and Sons	01/19/2018	Regular	0.00	531.83	19953
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV148957</u>	Invoice	01/19/2018	Equipment	0.00	127.77	
	<u>01.10.63131.00</u>		EQUIPMENT		127.77	
			Equipment			
<u>INV149492</u>	Invoice	01/19/2018	Equipment	0.00	224.87	
	<u>01.10.63131.00</u>		EQUIPMENT		224.87	
			Equipment			
<u>Sales Order 3781</u>	Invoice	01/19/2018	Equipment	0.00	179.19	
	<u>01.10.63131.00</u>		EQUIPMENT		179.19	
			Equipment			
01184	Marin County Fire Chiefs Association	01/19/2018	Regular	0.00	1,725.00	19954
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>8Dec17</u>	Invoice	01/19/2018	Training and Education	0.00	1,725.00	
	<u>01.10.61000.00</u>		TRAINING AND EDUCATIO		1,725.00	
			Training and Education			
01093	Martin & Harris	01/19/2018	Regular	0.00	1,025.91	19955
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>ME6838-0 Shipm</u>	Invoice	01/19/2018	Bldg Maint Station 18	0.00	900.91	
	<u>01.14.61500.18</u>		BUILDING MAINTENANCE		900.91	
			Bldg Maint Station 18			
<u>WO S32170</u>	Invoice	01/19/2018	Bldg Maint Sta 18	0.00	125.00	

Check Report

Date Range: 01/01/2018 - 01/31/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	<u>01.14.61500.18</u>	BUILDING MAINTENANCE	Bldg Maint Sta 18		125.00	
01044	Maze & Associates	01/19/2018	Regular	0.00	4,976.00	19956
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>27028</u>	Invoice	01/19/2018	Auditing and Bookkeeping	0.00	4,976.00	
	<u>01.05.61103.00</u>		AUDIT & BOOKEEPING SE		4,976.00	
01223	McPhail Fuel Company	01/19/2018	Regular	0.00	378.94	19957
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>609580</u>	Invoice	01/19/2018	Bldg Maint Sta 20	0.00	378.94	
	<u>01.14.61500.20</u>		BUILDING MAINTENANCE		378.94	
01097	MidAmerica	01/19/2018	Regular	0.00	192.00	19958
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>MAR6173</u>	Invoice	01/19/2018	Retirees' Health Insurance	0.00	192.00	
	<u>01.00.60231.00</u>		RETIRES' HEALTH INSUR		192.00	
01095	Richards Watson Gershon	01/19/2018	Regular	0.00	760.00	19959
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>215214</u>	Invoice	01/19/2018	Atty/Legal Fees	0.00	760.00	
	<u>01.05.61107.00</u>		ATTORNEY/LEGAL FEES		760.00	
01147	Town of Ross	01/19/2018	Regular	0.00	4,844.00	19960
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>FY 2018 Q3</u>	Invoice	01/19/2018	Utilities	0.00	4,844.00	
	<u>01.14.61702.00</u>		GAS AND ELECTRIC		4,264.00	
	<u>01.14.61703.00</u>		WATER		580.00	
01073	U S Bank	01/19/2018	Regular	0.00	5,040.44	19961
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>12-22-17 Stmt</u>	Invoice	01/19/2018	Credit Card Charges	0.00	5,040.44	
	<u>01.05.61129.00</u>		HIRING EXPENSES		930.19	
	<u>01.05.62000.00</u>		OFFICE SUPPLIES		32.73	
	<u>01.05.62003.00</u>		POSTAGE		19.83	
	<u>01.05.62200.00</u>		GENERAL DEPARTMENT S		337.45	
	<u>01.10.61000.00</u>		TRAINING AND EDUCATIO		66.99	
	<u>01.10.61121.00</u>		COMPUTER SOFTWARE/S		9.95	
	<u>01.10.62204.00</u>		PARAMEDIC RESPONSE S		32.06	
	<u>01.14.61500.18</u>		BUILDING MAINTENANCE		-141.71	
	<u>01.14.61500.19</u>		BUILDING MAINTENANCE		98.08	
	<u>01.14.61500.20</u>		BUILDING MAINTENANCE		253.81	
	<u>01.14.61705.00</u>		TELEPHONE		554.60	
	<u>01.14.62206.00</u>		JANITORIAL MAINTENAN		456.18	
	<u>01.14.63042.00</u>		EXERCISE EQUIPMENT		1,615.15	
	<u>01.15.61131.00</u>		FIRE PREVENTION		52.43	
	<u>01.25.61600.00</u>		REPAIRS VEHICLE		478.32	
	<u>01.25.62989.00</u>		PARTS VEHICLE		244.38	
01114	**Void**	01/19/2018	Regular	0.00	0.00	19962
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>31Jan2018</u>	Invoice	01/29/2018	Disability Advance	0.00	2,970.50	19963
	<u>01.00.12003.00</u>		DISABILITY ADVANCE PAY		2,970.50	

Check Report

Date Range: 01/01/2018 - 01/31/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01018	Mark Mills	01/29/2018	Regular	0.00	3,963.00	19964
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>31Jan2018</u>	Invoice	01/29/2018	Disability Advance	0.00	3,963.00	
	<u>01.00.12003.00</u>		DISABILITY ADVANCE PAY		3,963.00	
01162	FDAC Employee Benefit Authority	01/31/2018	Regular	0.00	-328.68	19965
01162	FDAC Employee Benefit Authority	01/31/2018	Regular	0.00	328.68	19965
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>Feb Reconcillatio</u>	Invoice	01/31/2018	Premiums	0.00	328.68	
	<u>01.00.20271.00</u>		AFLAC P/R DEDUCTION		328.68	
01162	FDAC Employee Benefit Authority	01/31/2018	Regular	0.00	290.02	19966
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>Feb2018</u>	Invoice	02/01/2018	Insur Premiums	0.00	290.02	
	<u>01.00.20270.00</u>		STANDARD LIFE INS. WIT		127.70	
	<u>01.00.20280.00</u>		DENTAL WITHHELD		162.32	
01157	P.E.R.S.	01/11/2018	Bank Draft	0.00	41,332.60	DFT0000626
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0000948</u>	Invoice	01/11/2018	1.31.2018 PERS unfunded liability	0.00	41,332.60	
	<u>01.00.60100.00</u>		RETIREMENT		41,211.72	
	<u>01.00.60100.00</u>		RETIREMENT		97.35	
	<u>01.00.60100.00</u>		RETIREMENT		22.98	
	<u>01.00.60100.00</u>		RETIREMENT		0.55	
01097	MidAmerica	01/17/2018	Bank Draft	0.00	23,977.65	DFT0000627
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0000949</u>	Invoice	01/17/2018	MidAmerica retiree health reimb 2.1.201	0.00	23,977.65	
	<u>01.00.60231.00</u>		RETIREE'S HEALTH INSUR		23,977.65	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	58	42	0.00	146,393.91
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-328.68
Bank Drafts	2	2	0.00	65,310.25
EFT's	0	0	0.00	0.00
	60	46	0.00	211,375.48

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	58	42	0.00	146,393.91
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-328.68
Bank Drafts	2	2	0.00	65,310.25
EFT's	0	0	0.00	0.00
	60	46	0.00	211,375.48

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	1/2018	211,375.48
			211,375.48

Ross Valley Fire Dept

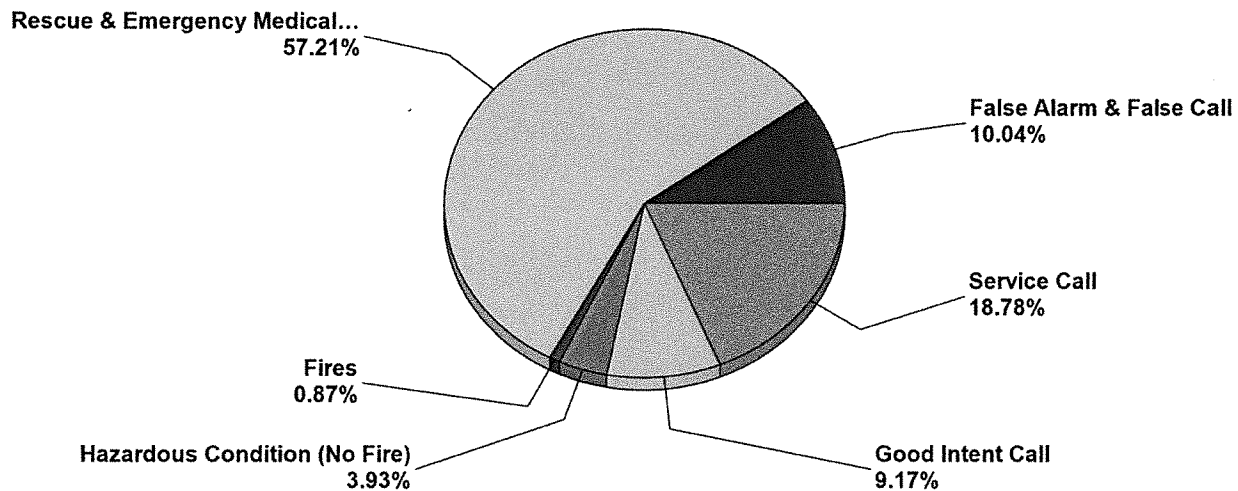
San Anselmo, CA

This report was generated on 2/8/2018 10:48:29 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2018 | End Date: 01/31/2018



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	0.87%
Rescue & Emergency Medical Service	131	57.21%
Hazardous Condition (No Fire)	9	3.93%
Service Call	43	18.78%
Good Intent Call	21	9.17%
False Alarm & False Call	23	10.04%
TOTAL	229	100.00%

AGENDA ITEM # 2B
Date 2/18/18

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	0.44%
113 - Cooking fire, confined to container	1	0.44%
321 - EMS call, excluding vehicle accident with injury	127	55.46%
322 - Motor vehicle accident with injuries	2	0.87%
324 - Motor vehicle accident with no injuries.	2	0.87%
412 - Gas leak (natural gas or LPG)	5	2.18%
413 - Oil or other combustible liquid spill	1	0.44%
424 - Carbon monoxide incident	1	0.44%
441 - Heat from short circuit (wiring), defective/worn	1	0.44%
444 - Power line down	1	0.44%
500 - Service Call, other	1	0.44%
531 - Smoke or odor removal	1	0.44%
550 - Public service assistance, other	9	3.93%
553 - Public service	16	6.99%
554 - Assist invalid	16	6.99%
600 - Good intent call, other	2	0.87%
611 - Dispatched & cancelled en route	12	5.24%
622 - No incident found on arrival at dispatch address	3	1.31%
651 - Smoke scare, odor of smoke	4	1.75%
700 - False alarm or false call, other	3	1.31%
733 - Smoke detector activation due to malfunction	1	0.44%
735 - Alarm system sounded due to malfunction	7	3.06%
736 - CO detector activation due to malfunction	1	0.44%
740 - Unintentional transmission of alarm, other	1	0.44%
743 - Smoke detector activation, no fire - unintentional	2	0.87%
744 - Detector activation, no fire - unintentional	2	0.87%
745 - Alarm system activation, no fire - unintentional	6	2.62%
TOTAL INCIDENTS:	229	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Ross Valley Fire Dept

San Anselmo, CA

This report was generated on 2/8/2018 10:48:52 AM



Incident Type Count per Station for Date Range

Start Date: 01/01/2018 | End Date: 01/31/2018

INCIDENT TYPE	# INCIDENTS
Station: 00 - MUTUAL AID RESOURCES	
611 - Dispatched & cancelled en route	1
# Incidents for 00 - Mutual Aid Resources:	
	1

Station: 18 - STATION 18		
100 - Fire, other		1
321 - EMS call, excluding vehicle accident with injury		11
412 - Gas leak (natural gas or LPG)		3
553 - Public service		1
611 - Dispatched & cancelled en route		2
622 - No incident found on arrival at dispatch address		1
735 - Alarm system sounded due to malfunction		1
740 - Unintentional transmission of alarm, other		1
745 - Alarm system activation, no fire - unintentional		1
# Incidents for 18 - Station 18 :		22

Station: 19 - STATION 19	
321 - EMS call, excluding vehicle accident with injury	46
324 - Motor vehicle accident with no injuries.	2
413 - Oil or other combustible liquid spill	1
441 - Heat from short circuit (wiring), defective/worn	1
531 - Smoke or odor removal	1
550 - Public service assistance, other	2
553 - Public service	12
554 - Assist invalid	8
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	5
622 - No incident found on arrival at dispatch address	1
651 - Smoke scare, odor of smoke	3
700 - False alarm or false call, other	2
733 - Smoke detector activation due to malfunction	1

Only REVIEWED incidents included.



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INCIDENT TYPE	# INCIDENTS
735 - Alarm system sounded due to malfunction	4
736 - CO detector activation due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	2
744 - Detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	3

Incidents for 19 - Station 19: 97

Station: 20 - STATION 20	
321 - EMS call, excluding vehicle accident with injury	24
322 - Motor vehicle accident with injuries	2
412 - Gas leak (natural gas or LPG)	2
424 - Carbon monoxide incident	1
550 - Public service assistance, other	2
553 - Public service	2
554 - Assist invalid	3
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	1
622 - No incident found on arrival at dispatch address	1
651 - Smoke scare, odor of smoke	1
735 - Alarm system sounded due to malfunction	1
744 - Detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	1

Incidents for 20 - Station 20: 43

Station: 21 - STATION 21	
113 - Cooking fire, confined to container	1
321 - EMS call, excluding vehicle accident with injury	46
444 - Power line down	1
500 - Service Call, other	1
550 - Public service assistance, other	5
553 - Public service	1
554 - Assist invalid	5
611 - Dispatched & cancelled en route	3
700 - False alarm or false call, other	1
735 - Alarm system sounded due to malfunction	1
745 - Alarm system activation, no fire - unintentional	1

Incidents for 21 - Station 21: 66

Only REVIEWED incidents included.



Ross Valley Fire, CA

Budget Report Account Summary

For Fiscal: 2017-2018 Period Ending: 01/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND							
Revenue							
Department: 00 - UNDESIGNATED							
<u>01.00.47501.00</u>	FAIRFAX	1,865,806.00	1,865,806.00	155,483.83	1,088,386.81	-777,419.19	58.33 %
<u>01.00.47502.00</u>	ROSS	1,859,101.00	1,859,101.00	154,925.08	1,084,475.56	-774,625.44	58.33 %
<u>01.00.47503.00</u>	SAN ANSELMO	3,246,346.00	3,246,346.00	270,528.83	1,893,701.81	-1,352,644.19	58.33 %
<u>01.00.47504.00</u>	SLEEPY HOLLOW	1,024,992.00	1,024,992.00	170,832.00	683,328.02	-341,663.98	66.67 %
<u>01.00.47505.00</u>	PRIOR AUTHORITY SIDE FUND PYM	50,451.00	50,451.00	4,906.32	30,131.76	-20,319.24	59.72 %
<u>01.00.47507.00</u>	PRIOR AUTHORITY RETIREE HEALTH	198,007.00	198,007.00	19,256.16	118,259.64	-79,747.36	59.72 %
<u>01.00.47508.00</u>	PRIOR AUTHORITY MERA BOND	38,250.00	38,250.00	3,719.83	22,844.83	-15,405.17	59.73 %
<u>01.00.47510.00</u>	PRIOR AUTHORITY RETIREMENT	770,709.00	770,709.00	74,951.45	460,306.05	-310,402.95	59.73 %
<u>01.00.49501.00</u>	COUNTY OF MARIN	159,620.00	159,620.00	0.00	0.00	-159,620.00	0.00 %
<u>01.00.49502.00</u>	OES REIMBURSEMENT OUT OF CO	0.00	0.00	0.00	90,033.19	90,033.19	0.00 %
<u>01.00.49503.00</u>	OES REIMB. PRIOR YEAR	0.00	0.00	0.00	8,223.96	8,223.96	0.00 %
<u>01.00.49506.00</u>	RVPA RENTAL	28,835.00	28,835.00	0.00	28,834.95	-0.05	100.00 %
<u>01.00.49507.00</u>	LAIF INTEREST	2,500.00	2,500.00	1,811.66	3,422.39	922.39	136.90 %
<u>01.00.49509.00</u>	RVPA EMS TRAINING/SUPPLY REIM	47,341.00	47,341.00	0.00	0.00	-47,341.00	0.00 %
<u>01.00.49510.00</u>	PLAN CHECKING FEES	241,800.00	241,800.00	24,513.47	150,527.29	-91,272.71	62.25 %
<u>01.00.49511.00</u>	RE-SALE INSPECTION FEES	46,500.00	46,500.00	4,064.10	21,008.70	-25,491.30	45.18 %
<u>01.00.49512.00</u>	MISCELLANEOUS INCOME	2,500.00	2,500.00	500.00	614.27	-1,885.73	24.57 %
<u>01.00.49513.00</u>	WORKERS COMP REIMBURSEMENT	0.00	0.00	14,400.47	74,215.59	74,215.59	0.00 %
<u>01.00.49514.00</u>	MLFT REIMBURSEMENT	2,000.00	2,000.00	0.00	2,345.14	345.14	117.26 %
<u>01.00.49523.00</u>	APPARATUS REPLACEMENT	200,000.00	200,000.00	14,906.66	136,133.31	-63,866.69	68.07 %
<u>01.00.49524.00</u>	TECHNOLOGY FEES	21,700.00	21,700.00	2,151.00	14,711.49	-6,988.51	67.79 %
<u>01.00.49525.00</u>	TRAINING REIMB	0.00	0.00	250.00	250.00	250.00	0.00 %
<u>01.00.49526.18</u>	STATION MAINT REVENUE #18	15,000.00	15,000.00	0.00	0.00	-15,000.00	0.00 %
<u>01.00.49526.19</u>	STATION MAINT REVENUE #19	15,000.00	15,000.00	0.00	0.00	-15,000.00	0.00 %
<u>01.00.49526.20</u>	STATION MAINT REVENUE #20	15,000.00	15,000.00	0.00	0.00	-15,000.00	0.00 %
<u>01.00.49526.21</u>	STATION MAINT REVENUE #21	15,000.00	15,000.00	0.00	0.00	-15,000.00	0.00 %
Department: 00 - UNDESIGNATED Total:		9,866,458.00	9,866,458.00	917,200.86	5,911,754.76	-3,954,703.24	59.92 %
Revenue Total:		9,866,458.00	9,866,458.00	917,200.86	5,911,754.76	-3,954,703.24	59.92 %
Expense							
Department: 00 - UNDESIGNATED							
<u>01.00.60000.00</u>	REGULAR SALARIES	3,816,400.00	3,816,400.00	258,856.35	1,992,687.06	1,823,712.94	52.21 %
<u>01.00.60010.00</u>	TEMPORARY HIRE	5,000.00	5,000.00	8,476.46	47,839.35	-42,839.35	956.79 %
<u>01.00.60020.00</u>	MINIMUM STAFFING	601,040.00	601,040.00	118,861.83	673,827.04	-72,787.04	112.11 %
<u>01.00.60021.00</u>	HOURLY OVERTIME	81,000.00	81,000.00	2,410.32	49,085.39	31,914.61	60.60 %
<u>01.00.60024.00</u>	SHIFT DIFFERENTIAL OT	40,000.00	40,000.00	1,928.47	11,808.35	28,191.65	29.52 %
<u>01.00.60025.00</u>	OT OES RESPONSE	0.00	0.00	14,706.66	166,079.27	-166,079.27	0.00 %
<u>01.00.60026.00</u>	OT TRAINING	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00 %
<u>01.00.60027.00</u>	HOLIDAY	178,662.00	178,662.00	12,268.73	93,330.70	85,331.30	52.24 %
<u>01.00.60028.00</u>	PARAMEDIC TRAINING OVERTIME	0.00	0.00	923.86	1,828.25	-1,828.25	0.00 %
<u>01.00.60029.00</u>	FLSA O/T	99,457.00	99,457.00	6,699.22	47,327.68	52,129.32	47.59 %
<u>01.00.60030.00</u>	S/L BUY BACK	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
<u>01.00.60035.00</u>	RETIRED S/L COMPENSATION	50,000.00	50,000.00	0.00	61,373.11	-11,373.11	122.75 %
<u>01.00.60039.00</u>	EXECUTIVE OFFICER	8,000.00	3,600.00	300.00	2,100.00	1,500.00	58.33 %
<u>01.00.60040.00</u>	BOARD MEMBER STIPEND	3,600.00	8,000.00	1,500.00	5,100.00	2,900.00	63.75 %
<u>01.00.60100.00</u>	RETIREMENT	1,582,840.00	1,582,840.00	94,291.10	696,097.70	886,742.30	43.98 %
<u>01.00.60200.00</u>	CAFETERIA HEALTH PLAN	784,107.00	784,107.00	48,063.43	347,142.26	436,964.74	44.27 %
<u>01.00.60210.00</u>	RETIREE HEALTH SAVINGS MATCH	15,834.00	15,834.00	849.30	6,066.88	9,767.12	38.32 %
<u>01.00.60215.00</u>	WORKERS' COMPENSATION INSUR	0.00	0.00	84,933.00	314,977.00	-314,977.00	0.00 %
<u>01.00.60220.00</u>	PAYROLL TAXES	68,590.00	68,590.00	5,201.49	43,817.07	24,772.93	63.88 %

AGENDA ITEM #

Date

20
2/14/18

Budget Report

For Fiscal: 2017-2018 Period Ending: 01/31/2018

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable	Percent
						(Unfavorable)	Used
<u>01.00.60221.00</u>	HOUSING ALLOWANCE	51,600.00	51,600.00	2,786.85	22,990.04	28,609.96	44.55 %
<u>01.00.60223.00</u>	UNIFORM REIMBURSEMENT	24,480.00	24,480.00	1,616.06	12,310.69	12,169.31	50.29 %
<u>01.00.60225.00</u>	EDUCATION REIMBURSEMENT	96,731.00	96,731.00	5,995.89	47,236.48	49,494.52	48.83 %
<u>01.00.60231.00</u>	RETIREES' HEALTH INSURANCE	696,858.00	696,858.00	28,292.65	168,429.17	528,428.83	24.17 %
<u>01.00.61115.00</u>	LIABILITY INSURANCE	0.00	0.00	0.00	17,171.00	-17,171.00	0.00 %
<u>01.00.62999.00</u>	CONTINGENCY	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
<u>01.00.67099.00</u>	TRANSFERS OUT	538,446.00	538,446.00	0.00	200,000.00	338,446.00	37.14 %
Department: 00 - UNDESIGNATED Total:		8,791,645.00	8,791,645.00	698,961.67	5,028,624.49	3,763,020.51	57.20 %
Department: 05 - ADMINISTRATION							
<u>01.05.61103.00</u>	AUDIT & BOOKEEPING SERVICES	22,000.00	22,000.00	5,170.96	19,349.27	2,650.73	87.95 %
<u>01.05.61105.00</u>	OTHER CONTRACT SERVICES	25,000.00	25,000.00	714.00	19,135.72	5,864.28	76.54 %
<u>01.05.61107.00</u>	ATTORNEY/LEGAL FEES	10,000.00	10,000.00	760.00	1,828.00	8,172.00	18.28 %
<u>01.05.61112.00</u>	PERS ADMINISTRATIVE FEE	2,800.00	2,800.00	246.27	1,477.86	1,322.14	52.78 %
<u>01.05.61120.00</u>	CONTRACT SERVICES-SAN ANSELMO	80,000.00	80,000.00	0.00	40,000.00	40,000.00	50.00 %
<u>01.05.61121.00</u>	COMPUTER SOFTWARE/SUPPORT	37,250.00	37,250.00	0.00	12,249.30	25,000.70	32.88 %
<u>01.05.61122.00</u>	WEB PAGE DESIGN AND MAINTENANCE	6,100.00	6,100.00	0.00	3,071.80	3,028.20	50.36 %
<u>01.05.61127.00</u>	PHYSICALS	21,000.00	21,000.00	0.00	10,452.70	10,547.30	49.77 %
<u>01.05.61129.00</u>	HIRING EXPENSES	4,000.00	4,000.00	930.19	5,148.53	-1,148.53	128.71 %
<u>01.05.61300.00</u>	PUBLICATIONS AND DUES	4,000.00	4,000.00	0.00	2,185.60	1,814.40	54.64 %
<u>01.05.62000.00</u>	OFFICE SUPPLIES	4,500.00	4,500.00	77.70	1,843.32	2,656.68	40.96 %
<u>01.05.62003.00</u>	POSTAGE	1,000.00	1,000.00	51.91	115.87	884.13	11.59 %
<u>01.05.62200.00</u>	GENERAL DEPARTMENT SUPPLIES	8,000.00	8,000.00	1,244.44	8,125.42	-125.42	101.57 %
<u>01.05.64010.00</u>	PRINCIPAL-PRIOR AUTH PENSION B	50,324.00	50,324.00	0.00	50,323.77	0.23	100.00 %
<u>01.05.64110.00</u>	INTEREST - PRIOR AUTHORITY PENS	127.00	127.00	0.00	63.53	63.47	50.02 %
Department: 05 - ADMINISTRATION Total:		276,101.00	276,101.00	9,195.47	175,370.69	100,730.31	63.52 %
Department: 10 - OPERATIONS							
<u>01.10.60060.01</u>	VOLUNTEER SHIFT PAY/DRILLS	17,400.00	17,400.00	30.00	760.02	16,639.98	4.37 %
<u>01.10.60064.01</u>	VOLUNTEER LENGTH OF SERVICE	3,200.00	3,200.00	0.00	2,796.25	403.75	87.38 %
<u>01.10.60065.02</u>	EXPLORER POST	4,400.00	4,400.00	0.00	99.73	4,300.27	2.27 %
<u>01.10.60220.01</u>	PAYROLL TAXES - VOLUNTEER	0.00	0.00	0.00	1.45	-1.45	0.00 %
<u>01.10.61000.00</u>	TRAINING AND EDUCATION	35,500.00	35,500.00	5,521.99	10,948.94	24,551.06	30.84 %
<u>01.10.61100.00</u>	DISPATCH	158,662.00	158,662.00	0.00	80,529.54	78,132.46	50.76 %
<u>01.10.61101.00</u>	RADIO REPAIR	4,000.00	4,000.00	528.47	798.40	3,201.60	19.96 %
<u>01.10.61102.00</u>	HAZARDOUS MATERIAL REMOVAL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
<u>01.10.61108.00</u>	HAZARDOUS MATERIAL CONTRACT	8,925.00	8,925.00	0.00	8,925.00	0.00	100.00 %
<u>01.10.61110.00</u>	MERA OPERATING EXPENSE	42,365.00	42,365.00	0.00	41,292.00	1,073.00	97.47 %
<u>01.10.61121.00</u>	COMPUTER SOFTWARE/SUPPORT	0.00	0.00	9.95	9.95	-9.95	0.00 %
<u>01.10.61301.01</u>	VOLUNTEER DUES	3,200.00	3,200.00	0.00	0.00	3,200.00	0.00 %
<u>01.10.61402.00</u>	HYDRANT MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
<u>01.10.61410.00</u>	EQUIPMENT MAINTENANCE	7,800.00	7,800.00	5,893.75	6,314.86	1,485.14	80.96 %
<u>01.10.62203.00</u>	EMERGENCY RESPONSE SUPPLIES	4,000.00	4,000.00	212.89	793.58	3,206.42	19.84 %
<u>01.10.62204.00</u>	PARAMEDIC RESPONSE SUPPLIES	17,000.00	17,000.00	4,404.69	12,634.43	4,365.57	74.32 %
<u>01.10.62205.00</u>	EMERGENCY MEDICAL SUPPLIES	7,500.00	7,500.00	1,145.64	3,420.27	4,079.73	45.60 %
<u>01.10.62210.00</u>	BREATHING APPARATUS	5,700.00	5,700.00	36.98	354.33	5,345.67	6.22 %
<u>01.10.62211.00</u>	BREATHING APPARATUS-CONTRACT	6,900.00	6,900.00	0.00	0.00	6,900.00	0.00 %
<u>01.10.62213.00</u>	PROTECTIVE CLOTHING	8,000.00	8,000.00	0.00	267.51	7,732.49	3.34 %
<u>01.10.63131.00</u>	EQUIPMENT	21,500.00	21,500.00	531.83	8,178.00	13,322.00	38.04 %
<u>01.10.63140.00</u>	HYDRANTS	16,600.00	16,600.00	0.00	0.00	16,600.00	0.00 %
<u>01.10.63150.00</u>	COMMUNICATIONS EQUIPMENT	10,000.00	10,000.00	0.00	1,404.95	8,595.05	14.05 %
<u>01.10.63160.00</u>	TURNOUTS	14,241.00	14,241.00	0.00	0.00	14,241.00	0.00 %
<u>01.10.64401.00</u>	MERA BOND PAYMENT PRIOR AUT	38,249.00	38,249.00	0.00	38,249.45	-0.45	100.00 %
Department: 10 - OPERATIONS Total:		438,142.00	438,142.00	18,316.19	217,778.66	220,363.34	49.71 %
Department: 14 - FACILITIES							
<u>01.14.61500.00</u>	BUILDING MAINTENANCE AND LAN	6,000.00	6,000.00	0.00	78.04	5,921.96	1.30 %
<u>01.14.61500.18</u>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	1,441.20	8,161.42	6,838.58	54.41 %
<u>01.14.61500.19</u>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	98.08	2,243.93	12,756.07	14.96 %
<u>01.14.61500.20</u>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	932.75	6,200.66	8,799.34	41.34 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 01/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>01.14.61500.21</u>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	0.00	7,923.81	7,076.19	52.83 %
<u>01.14.61702.00</u>	GAS AND ELECTRIC	24,344.00	24,344.00	5,452.20	19,943.30	4,400.70	81.92 %
<u>01.14.61703.00</u>	WATER	3,946.00	3,946.00	580.00	3,403.04	542.96	86.24 %
<u>01.14.61704.00</u>	SEWER	2,563.00	2,563.00	0.00	2,311.20	251.80	90.18 %
<u>01.14.61705.00</u>	TELEPHONE	35,000.00	35,000.00	2,753.97	18,666.62	16,333.38	53.33 %
<u>01.14.62206.00</u>	JANITORIAL MAINTENANCE SUPPLI	14,600.00	14,600.00	456.18	2,597.40	12,002.60	17.79 %
<u>01.14.62501.00</u>	FURNISHINGS	2,500.00	2,500.00	0.00	3,538.78	-1,038.78	141.55 %
<u>01.14.63041.00</u>	OFFICE EQUIPMENT	11,000.00	11,000.00	224.45	4,256.63	6,743.37	38.70 %
<u>01.14.63042.00</u>	EXERCISE EQUIPMENT	12,500.00	12,500.00	1,615.15	3,570.33	8,929.67	28.56 %
<u>01.14.63044.00</u>	TECHNOLOGY PURCHASES	21,700.00	21,700.00	0.00	286.19	21,413.81	1.32 %
Department: 14 - FACILITIES Total:		194,153.00	194,153.00	13,553.98	83,181.35	110,971.65	42.84 %
Department: 15 - COMMUNITY RISK REDUCTION							
<u>01.15.60220.00</u>	PAYROLL TAXES - COMMUNITY EDU	0.00	0.00	0.00	12.99	-12.99	0.00 %
<u>01.15.61131.00</u>	FIRE PREVENTION	4,500.00	4,500.00	52.43	1,365.51	3,134.49	30.34 %
<u>01.15.62220.00</u>	COMMUNITY EDUCATION & PREP.	8,000.00	8,000.00	0.00	5,147.62	2,852.38	64.35 %
Department: 15 - COMMUNITY RISK REDUCTION Total:		12,500.00	12,500.00	52.43	6,526.12	5,973.88	52.21 %
Department: 25 - FLEET							
<u>01.25.61411.00</u>	BURN TRAILER MAINTENANCE	4,100.00	4,100.00	0.00	0.00	4,100.00	0.00 %
<u>01.25.61600.00</u>	REPAIRS VEHICLE	100,000.00	100,000.00	3,972.02	61,428.99	38,571.01	61.43 %
<u>01.25.62988.00</u>	FUEL	30,750.00	30,750.00	2,214.05	13,613.55	17,136.45	44.27 %
<u>01.25.62989.00</u>	PARTS VEHICLE	6,200.00	6,200.00	952.43	5,235.98	964.02	84.45 %
Department: 25 - FLEET Total:		141,050.00	141,050.00	7,138.50	80,278.52	60,771.48	56.91 %
Expense Total:		9,853,591.00	9,853,591.00	747,218.24	5,591,759.83	4,261,831.17	56.75 %
Fund: 01 - GENERAL FUND Surplus (Deficit):		12,867.00	12,867.00	169,982.62	319,994.93	307,127.93	2,486.94 %
Fund: 10 - INSURANCE FUND							
Revenue							
Department: 00 - UNDESIGNATED							
<u>10.00.51999.00</u>	TRANSFERS IN	338,446.00	338,446.00	0.00	0.00	-338,446.00	0.00 %
Department: 00 - UNDESIGNATED Total:		338,446.00	338,446.00	0.00	0.00	-338,446.00	0.00 %
Revenue Total:		338,446.00	338,446.00	0.00	0.00	-338,446.00	0.00 %
Expense							
Department: 00 - UNDESIGNATED							
<u>10.00.60215.00</u>	WORKERS' COMPENSATION INSUR	313,646.00	313,646.00	0.00	0.00	313,646.00	0.00 %
<u>10.00.61113.00</u>	WORKERS COMP CLAIMS	300.00	300.00	0.00	0.00	300.00	0.00 %
<u>10.00.61115.00</u>	LIABILITY INSURANCE	24,500.00	24,500.00	0.00	0.00	24,500.00	0.00 %
Department: 00 - UNDESIGNATED Total:		338,446.00	338,446.00	0.00	0.00	338,446.00	0.00 %
Expense Total:		338,446.00	338,446.00	0.00	0.00	338,446.00	0.00 %
Fund: 10 - INSURANCE FUND Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00 %
Fund: 15 - VEHICLE FUND							
Revenue							
Department: 00 - UNDESIGNATED							
<u>15.00.49512.00</u>	PROCEED OF SALES	0.00	0.00	0.00	9,000.00	9,000.00	0.00 %
<u>15.00.51999.00</u>	TRANSFERS IN	200,000.00	200,000.00	0.00	200,000.00	0.00	100.00 %
Department: 00 - UNDESIGNATED Total:		200,000.00	200,000.00	0.00	209,000.00	9,000.00	104.50 %
Revenue Total:		200,000.00	200,000.00	0.00	209,000.00	9,000.00	104.50 %
Fund: 15 - VEHICLE FUND Total:		200,000.00	200,000.00	0.00	209,000.00	9,000.00	104.50 %
Fund: 25 - ROSS VALLEY PARAMEDIC AUTHORITY							
Revenue							
Department: 00 - UNDESIGNATED							
<u>25.00.49504.00</u>	RVPA REIMBURSEMENT MEDIC PR	219,554.00	219,554.00	0.00	0.00	-219,554.00	0.00 %
Department: 00 - UNDESIGNATED Total:		219,554.00	219,554.00	0.00	0.00	-219,554.00	0.00 %
Revenue Total:		219,554.00	219,554.00	0.00	0.00	-219,554.00	0.00 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 01/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense							
Department: 00 - UNDESIGNATED							
<u>25.00.60000.00</u>	SALARIES	190,240.00	190,240.00	0.00	0.00	190,240.00	0.00 %
<u>25.00.60025.00</u>	OT OES RESPONSE	1,624.00	1,624.00	0.00	0.00	1,624.00	0.00 %
<u>25.00.60028.00</u>	PARAMEDIC TRAINING OVERTIME	27,690.00	27,690.00	0.00	0.00	27,690.00	0.00 %
Department: 00 - UNDESIGNATED Total:		219,554.00	219,554.00	0.00	0.00	219,554.00	0.00 %
Expense Total:		219,554.00	219,554.00	0.00	0.00	219,554.00	0.00 %
Fund: 25 - ROSS VALLEY PARAMEDIC AUTHORITY Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00 %
Report Surplus (Deficit):		212,867.00	212,867.00	169,982.62	528,994.93	316,127.93	248.51 %

Budget Report

For Fiscal: 2017-2018 Period Ending: 01/31/2018

Group Summary

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND						
Revenue						
00 - UNDESIGNATED	9,866,458.00	9,866,458.00	917,200.86	5,911,754.76	-3,954,703.24	59.92 %
Revenue Total:	9,866,458.00	9,866,458.00	917,200.86	5,911,754.76	-3,954,703.24	59.92 %
Expense						
00 - UNDESIGNATED	8,791,645.00	8,791,645.00	698,961.67	5,028,624.49	3,763,020.51	57.20 %
05 - ADMINISTRATION	276,101.00	276,101.00	9,195.47	175,370.69	100,730.31	63.52 %
10 - OPERATIONS	438,142.00	438,142.00	18,316.19	217,778.66	220,363.34	49.71 %
14 - FACILITIES	194,153.00	194,153.00	13,553.98	83,181.35	110,971.65	42.84 %
15 - COMMUNITY RISK REDUCTION	12,500.00	12,500.00	52.43	6,526.12	5,973.88	52.21 %
25 - FLEET	141,050.00	141,050.00	7,138.50	80,278.52	60,771.48	56.91 %
Expense Total:	9,853,591.00	9,853,591.00	747,218.24	5,591,759.83	4,261,831.17	56.75 %
Fund: 01 - GENERAL FUND Surplus (Deficit):	12,867.00	12,867.00	169,982.62	319,994.93	307,127.93	2,486.94 %
Fund: 10 - INSURANCE FUND						
Revenue						
00 - UNDESIGNATED	338,446.00	338,446.00	0.00	0.00	-338,446.00	0.00 %
Revenue Total:	338,446.00	338,446.00	0.00	0.00	-338,446.00	0.00 %
Expense						
00 - UNDESIGNATED	338,446.00	338,446.00	0.00	0.00	338,446.00	0.00 %
Expense Total:	338,446.00	338,446.00	0.00	0.00	338,446.00	0.00 %
Fund: 10 - INSURANCE FUND Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00 %
Fund: 15 - VEHICLE FUND						
Revenue						
00 - UNDESIGNATED	200,000.00	200,000.00	0.00	209,000.00	9,000.00	104.50 %
Revenue Total:	200,000.00	200,000.00	0.00	209,000.00	9,000.00	104.50 %
Fund: 15 - VEHICLE FUND Total:	200,000.00	200,000.00	0.00	209,000.00	9,000.00	104.50 %
Fund: 25 - ROSS VALLEY PARAMEDIC AUTHORITY						
Revenue						
00 - UNDESIGNATED	219,554.00	219,554.00	0.00	0.00	-219,554.00	0.00 %
Revenue Total:	219,554.00	219,554.00	0.00	0.00	-219,554.00	0.00 %
Expense						
00 - UNDESIGNATED	219,554.00	219,554.00	0.00	0.00	219,554.00	0.00 %
Expense Total:	219,554.00	219,554.00	0.00	0.00	219,554.00	0.00 %
Fund: 25 - ROSS VALLEY PARAMEDIC AUTHORITY Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00 %
Report Surplus (Deficit):	212,867.00	212,867.00	169,982.62	528,994.93	316,127.93	248.51 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	12,867.00	12,867.00	169,982.62	319,994.93	307,127.93
10 - INSURANCE FUND	0.00	0.00	0.00	0.00	0.00
15 - VEHICLE FUND	200,000.00	200,000.00	0.00	209,000.00	9,000.00
25 - ROSS VALLEY PARAMEDIC AU	0.00	0.00	0.00	0.00	0.00
Report Surplus (Deficit):	212,867.00	212,867.00	169,982.62	528,994.93	316,127.93

Ross Valley Fire Board
Meeting Minutes
Wednesday, January 10, 2018

Board – Lacques, Reed, Finn, Shortall, Brekhus, Kuhl, Greene, Brown

Staff: Toy, Donery, Chinn, Meagor, Grasser, Mahoney, Stasiowski, Lewis

Open time: No public addressed the board.

1. Update on status of Fire Chief Recruitment and Shared Services. Acting Chief Meagor presented the staff report and the current status of the recruitment process. The shared service side is moving forward as well. He then introduced Regan Williams from Bob Murray and Associates. He met today with five board members and department staff to get information on the department and what are the qualities the department is looking for in a Fire Chief. He has started the process of looking for a viable candidate(s). There will be a brochure that is being drafted and will be ready within the next few weeks. Resident asked if there could be a better term to describe the shared services term to the public.
2. Election of President and Vice President. Acting Chief Meagor presented the staff report and the past practice of selecting the President and Vice president. With the past practice, Member Brekhus would be President and Member Lacques would be serving as Vice President. Member Brown made the motion and Member Kuhl made the second. All ayes.
3. Board requests for future agenda items, questions and comments to staff, staff miscellaneous items: Member Brown spoke on one of the stumbling blocks is the cost of living in the area, he suggested seeing if there is a way for the department to have a house available for the chief to use. Would there be a vacant house that would be available. Brief discussion if this item should be placed on the agenda for further discussion. Member Greene brought up emergency escape plans and who should the lead be in each town or should the department take the lead. Member Lacques would like to see the Department take the lead on what areas should be addressed within the jurisdiction. Member Greene also brought up looking into the option of prescribed burning and how that would be accomplished to get rid of the vegetation. These items would be brought back at a future meeting for discussion. Member Shortall would like to make a presentation from Fire Safe Marin and what projects they are working on.
4. Consent Agenda: M/S to approve consent agenda as presented. M/S Greene/Kuhl all ayes.
5. Approval of Vehicle Replacement Schedule and Funding Plan: Acting Chief Meagor presented the staff report and explained the difference between the 2013 and 2018 plans. He reviewed the highlights of the plans and how they have

AGENDA ITEM # 20
Date 2/14/18

been updated to current projected costs. Member Lacques asked about the difference between the costs of the Type 3 and the Type 1 engines. He asked about how many miles were put on the engine each year. Captain Standfield replied that it was between 1500 to 2000 miles per year. However, the hours are what is more important when it comes to the age of an engine. Discussion regarding how the engines are used, the hard wear and tear on the engines each day. Discussion regarding if there would be any cost savings if an agreement is entered into with the manufacturers. There would need to be a larger volume to purchase to see any real savings. M/S Greene/Reed to accept the staff recommendation as presented. All ayes.

6. Authorize the purchase of Type 3 (Wildland) fire engine. Battalion Chief Dan Mahoney presented the staff report and the background of what the capabilities are of the Type 3 engine. The department will be able to piggy back on the contract that was created by the Marin County FD. This ensured that the Department will be able to get the same pricing as Marin County FD. The request for the purchase approval is \$430,708.76. Member Greene asked about how this will impact the Vehicle Replacement Fund. Acting Chief Meagor replied that the amount will be drawn from this fund. There are sufficient funds to purchase this engine. Member Finn asked what the delivery time would be, it would be approximately a year from now. He also asked about selling the current 621 and that there would be an increase in the selling price. M/S M/S Greene/Brown to approve recommendation. All ayes.
7. Adjourned to closed session.
8. Announce action from closed session: Board approved Resolution 18-01 approving the Industrial Disability Retirement of Captain Craig Dow. All ayes.

Minutes respectfully submitted,


A handwritten signature in black ink, appearing to read 'JoAnne Lewis', written in a cursive style.

JoAnne Lewis
Administrative Assistant

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the Meeting of February 14, 2018

TO: Ross Valley Fire Department Board of Directors

FROM:  Roger Meagor, Acting Fire Chief

SUBJECT: Publicly Available Pay Schedule

RECOMMENDATION

That the Board of Directors approve the attached resolution adopting a Publicly Available Pay Schedule in accordance with California Public Employees Retirement System (CalPERS) regulations.

BACKGROUND AND DISCUSSION

In 2011, Cal PERS adopted regulations setting forth the required elements necessary to meet the definition of a publicly available pay schedules. The required elements are as follows:

- (1) Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;
- (2) Identifies the position title for every employee position;
- (3) Shows the payrate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
- (4) Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;
- (5) Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;
- (6) Indicates an effective date and date of any revisions;
- (7) Is retained by the employer and available for public inspection for not less than five years; and
- (8) Does not reference another document in lieu of disclosing the payrate.

FISCAL IMPACT:

There is no fiscal impact associated with publishing the attached document on the Fire Department's website.

Attachment #1: Resolution No. 18-03, A Resolution Approving Salaries for all Ross Valley Fire Department employees for the 2017-2018 fiscal year.

AGENDA ITEM # 28
Date 2/14/18

ROSS VALLEY FIRE DEPARTMENT

RESOLUTION NO. 18-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSS VALLEY FIRE DEPARTMENT APPROVING A PUBLICLY AVAILABLE PAY SCHEUDLE

WHEREAS, the governing body of the Ross Valley Fire Department has the authority to implement Government Code Section 20636 (b) (1);

WHEREAS, the governing body of the Ross Valley Fire Department has adopted salary schedules for all Department positions;

WHEREAS, one of the requirements for Government Code Section 20636 (b) (1) is the adoption by the governing body of the Ross Valley Fire Department of a Publicly Available Pay Schedule;

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Ross Valley Fire Department adopts the following Publicly Available Pay Schedule for the 2017-2018 fiscal year,

SALARY SCHEDULE - July 1, 2017 Monthly Salaries

Classification Title	Low	High
Administrative Assistant	5,914	7,234
Battalion Chief	11,307	12,564
Fire Captain	8,123	9,873
Fire Chief		15,970
Firefighter/Engineer	6,987	8,493
Fire Inspector	7,575	9,210

NOTES:

1. Fire Chief, no salary schedule.
2. Fire Chief's salary is effective February 24, 2017.

I hereby certify that the foregoing resolution was passed and adopted by the Ross Valley Fire Department on the 14th day of February 2018, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elizabeth Brekhus, President


ATTEST:

JoAnne Lewis, Administrative Assistant

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of: February 14, 2018

To: Board of Directors

From: Helen Yu-Scott, Finance Director
 Roger Meagor, Acting Fire Chief

Subject: Budget Revision to FY 2017-2018 Operating Budget

RECOMMENDATION:

To approve Resolution 18-02, a resolution of the Ross Valley Fire Department Board of Directors, adopting the proposed line item budget revisions to the Fiscal Year 2017-2018 Operating Budget.

DISCUSSION:

On June 14, 2017, the Board adopted the proposed FY 2017-2018 Operating Budget for the Ross Valley Fire Department.

At each Board meeting, staff provides a financial report which tracks the monthly revenue and expenditures for the Department. Staff explains the variances between the adopted budget and the actual revenues and expenses on as needed basis.

During the first half of this fiscal year, the adopted budget has been impacted by a number of events: there have been multiple employee injuries and three retirements, and the Department provided personnel and equipment to help combat wildfires throughout the State.

In order to address the changes in both revenues and expenses, staff has prepared a line item budget revision for Board consideration and approval. The summary that follows describes, in general terms, these changes. A line by line accounting for the proposed changes is included as part of the budget revision resolution.

Beginning Fund Balance: The beginning fund balance for all funds is \$1,503,570, as a result of the final audited FY 2016-2017 financial statements.

Revenues: Projected increases in revenue include: Worker Compensation Reimbursement and OES Reimbursements.

The revenue line item changes have resulted in \$196,398 net increase in revenues.

Expenses: Multiple line items related to employee salary, benefits, and other personnel related costs have been adjusted. These adjustments, for the most part, are the result

of vacancies created by retirements and work related injuries, and overtime costs associated with the Department's responses to wildfires throughout the State, which contributed a \$274,649 increase to the total budget.

On January 10, 2018, the Board approved the purchase of a Type 3 fire engine in the amount of \$430,709. The proposed budget revision included additional sales tax for a total of \$432,698.

The expense line item changes have resulted in \$602,317 increase in expenses.

Other Post Employee Benefits (OPEB): With the final payoff of the Prior Authority pension obligation bonds, the Prior Authority Members (San Anselmo, Fairfax and Sleepy Hollow) agreed to provide \$275,000 in funding to reduce the Prior Authority unfunded liability for the CalPERS retirement. As an alternative, staff is recommending that the \$275,000 be utilized to reduce the Prior Authority OPEB unfunded liability.

Funds: In addition to the General Fund, the adopted budget includes an Insurance Fund, Vehicle Fund, and Paramedic Fund. After reviewing the use and purpose of the funds, staff is recommending that the Insurance Fund, and Paramedic Fund be eliminated.

Ending Fund Balance: The estimated ending fund balance for all funds is \$1,274,613, which is a reduction of \$228,957 from prior year as a result of the commitment to purchase the fire engine. By excluding the purchase commitment of the fire engine, there is an estimated net operating result of \$203,741 surplus.

Conclusion: Staff is recommending the approval of Resolution 18-02 adopting the proposed line item budget revisions to the FY 2017-2018 Operating Budget in order to bring the approved budget in line with expected revenues and expenses.

FISCAL IMPACT:

The proposed line item revisions include a \$196,398 increase in revenue and transfer in, and \$638,222 increase in expense and transfer out, with a net fund balance reduction of \$228,957.

Attachments: Resolution 18-02, a Resolution of the Ross Valley Fire Department Board of Directors adopting the proposed line item budget revision to the FY 2017-2018 Operating Budget

FY 2017-2018 budget document with proposed line item adjustments

ROSS VALLEY FIRE DEPARTMENT

RESOLUTION 18-02

**A RESOLUTION OF THE ROSS VALLEY FIRE DEPARTMENT BOARD OF
DIRECTORS ADOPTING THE PROPOSED LINE ITEM BUDGET REVISIONS
TO THE FY 2017-2018 OPERATING BUDGET FOR THE ROSS VALLEY FIRE
DEPARTMENT**

WHEREAS, the Ross Valley Fire Department Board of Directors adopted the proposed FY 2017-2018 Operating Budget on June 14, 2017, at a regular meeting of the Ross Valley Fire Department Board of Directors to plan for anticipated revenues and expenses for the fiscal period; and

WHEREAS, the Ross Valley Fire Department Board, on the recommendation of staff, approves the FY 2017-2018 Operating Budget line item revisions.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Ross Valley Fire Department hereby adopt the proposed FY 2017-2018 Operating Budget line item revisions as listed in Attachment "A".

I hereby certify that the foregoing resolution was passed and adopted by the Ross Valley Fire Department Board of Directors on the 14th day of February, 2018 by the following vote, to wit:

Ayes:

Noes:

Absent:

Abstain:

Elizabeth Brekhus, President

JoAnne Lewis, Administrative Assistant

**Ross Valley Fire Department
FY2017-2018 Operating Budget
Revised Budget Line Items**

Account		FY2017-18 Adopted	FY2017-18 Revised
<u>Revenue/Transfer In:</u>			
01.00.49504.00	RVPA REIMBURSEMENT MEDIC PROGRAM	-	199,000
01.00.49502.00	OES REIMBURSEMENT OUT OF COUNTY	-	204,174
01.00.49503.00	OES REIMB. PRIOR YEAR	-	8,224
01.00.49513.00	WORKERS COMP REIMBURSEMENT	-	65,000
10.00.51999.00	TRANSFERS IN	338,446	-
15.00.51999.00	TRANSFERS IN	200,000	478,000
25.00.49504.00	RVPA REIMBURSEMENT MEDIC PROGRAM	219,554	-
<u>Expenses/Transfer Out:</u>			
01.00.60000.00	REGULAR SALARIES	3,816,400	3,533,661
01.00.60010.00	TEMPORARY HIRE	5,000	96,000
01.00.60020.00	MINIMUM STAFFING	601,040	1,225,000
01.00.60024.00	SHIFT DIFFERENTIAL OT	40,000	20,000
01.00.60025.00	OT OES RESPONSE	-	166,079
01.00.60027.00	HOLIDAY	178,662	165,967
01.00.60028.00	PARAMEDIC TRAINING OVERTIME	-	21,415
01.00.60029.00	FLSA O/T	99,457	89,696
01.00.60035.00	RETIRED S/L COMPENSATION	50,000	62,000
01.00.60100.00	RETIREMENT	1,582,840	1,197,915
01.00.60200.00	CAFETERIA HEALTH PLAN	784,107	631,486
01.00.60210.00	RETIREE HEALTH SAVINGS MATCH	15,834	13,711
01.00.60215.00	WORKERS' COMPENSATION INSURANCE	-	350,638
01.00.61113.00	WORKERS COMP CLAIMS	-	300
01.00.60220.00	PAYROLL TAXES	68,590	77,308
01.00.60221.00	HOUSING ALLOWANCE	51,600	41,404
01.00.60223.00	UNIFORM REIMBURSEMENT	24,480	21,975
01.00.60225.00	EDUCATION REIMBURSEMENT	96,731	87,773
01.00.60231.00	RETIREE'S HEALTH INSURANCE	696,858	971,858
01.00.61115.00	LIABILITY INSURANCE	-	24,500
01.00.67099.00	TRANSFERS OUT	538,446	478,000
01.05.61103.00	AUDIT & BOOKKEEPING SERVICES	22,000	29,500
01.05.61105.00	OTHER CONTRACT SERVICES	25,000	111,973
01.05.61129.00	HIRING EXPENSES	4,000	8,800
01.05.62200.00	GENERAL DEPARTMENT SUPPLIES	8,000	12,000
01.10.61301.01	VOLUNTEER DUES	3,200	-
01.14.61500.18	BUILDING MAINTENANCE STATION 18	15,000	35,000
01.14.61702.00	GAS AND ELECTRIC	24,344	29,000
01.14.61703.00	WATER	3,946	5,000
01.14.62206.00	JANITORIAL MAINTENANCE SUPPLIES	14,600	10,600
01.14.62501.00	FURNISHINGS	2,500	3,600
01.25.62988.00	FUEL	30,750	44,750
10.00.60215.00	WORKERS' COMPENSATION INSURANCE	313,646	-
10.00.61113.00	WORKERS COMP CLAIMS	300	-
10.00.61115.00	LIABILITY INSURANCE	24,500	-
15.00.63154.00	FIRE ENGINE PURCHASE	-	432,698
25.00.60000.00	SALARIES	190,240	-
25.00.60025.00	OT OES RESPONSE	1,624	-
25.00.60028.00	PARAMEDIC TRAINING OVERTIME	27,690	-
<u>Fund Balance:</u>			
01.00.30100.00	COMPENSATED ABSENCES	106,020	94,020
01.00.30203.00	PRIOR AUTHORITY	-	10,246
01.00.30800.00	MUTUAL AID	168,119	-
15.00.30500.00	APPARATUS REPLACEMENT	741,434	586,736
16.00.30305.00	BREATHING APPARATUS	120,000	120,000
01.00.30800.00	UNASSIGNED	469,529	463,611

Ross Valley Fire Department - 2017-2018 Budget

		Adpoted Budget	Revised Budget	Change
Fund: 01 - GENERAL FUND				
Revenue				
Department: 00 - UNDESIGNATED				
01.00.47501.00	FAIRFAX	1,865,806	1,865,806	-
01.00.47502.00	ROSS	1,859,101	1,859,101	-
01.00.47503.00	SAN ANSELMO	3,246,346	3,246,346	-
01.00.47504.00	SLEEPY HOLLOW	1,024,992	1,024,992	-
01.00.47505.00	PRIOR AUTHORITY SIDE FUND PYMNT	50,451	50,451	-
01.00.47507.00	PRIOR AUTHORITY RETIREE HEALTH	198,007	198,007	-
01.00.47508.00	PRIOR AUTHORITY MERA BOND	38,250	38,250	-
01.00.47510.00	PRIOR AUTHORITY RETIREMENT	770,709	770,709	-
01.00.49504.00	RVPA REIMBURSEMENT MEDIC PROGRAM	-	199,000	199,000
01.00.49501.00	COUNTY OF MARIN	159,620	159,620	-
01.00.49502.00	OES REIMBURSEMENT OUT OF COUNTY	-	204,174	204,174
01.00.49503.00	OES REIMB. PRIOR YEAR	-	8,224	8,224
01.00.49506.00	RVPA RENTAL	28,835	28,835	-
01.00.49507.00	LAIF INTEREST	2,500	2,500	-
01.00.49509.00	RVPA EMS TRAINING/SUPPLY REIMB.	47,341	47,341	-
01.00.49510.00	PLAN CHECKING FEES	241,800	241,800	-
01.00.49511.00	RE-SALE INSPECTION FEES	46,500	46,500	-
01.00.49512.00	MISCELLANEOUS INCOME	2,500	2,500	-
01.00.49513.00	WORKERS COMP REIMBURSEMENT	-	65,000	65,000
01.00.49514.00	MLFT REIMBURSEMENT	2,000	2,000	-
01.00.49523.00	APPARATUS REPLACEMENT	200,000	200,000	-
01.00.49524.00	TECHNOLOGY FEES	21,700	21,700	-
01.00.49526.18	STATION MAINT REVENUE #18	15,000	15,000	-
01.00.49526.19	STATION MAINT REVENUE #19	15,000	15,000	-
01.00.49526.20	STATION MAINT REVENUE #20	15,000	15,000	-
01.00.49526.21	STATION MAINT REVENUE #21	15,000	15,000	-
Total Revenue		9,866,458	10,342,856	476,398
Expense				
Department: 00 - UNDESIGNATED				
01.00.60000.00	REGULAR SALARIES	3,816,400	3,533,661	282,739
01.00.60010.00	TEMPORARY HIRE	5,000	96,000	(91,000)
01.00.60020.00	MINIMUM STAFFING	601,040	1,225,000	(623,960)
01.00.60021.00	HOURLY OVERTIME	81,000	81,000	-
01.00.60024.00	SHIFT DIFFERENTIAL OT	40,000	20,000	20,000
01.00.60025.00	OT OES RESPONSE	-	166,079	(166,079)
01.00.60026.00	OT TRAINING	35,000	35,000	-
01.00.60027.00	HOLIDAY	178,662	165,967	12,695
01.00.60028.00	PARAMEDIC TRAINING OVERTIME	-	21,415	(21,415)
01.00.60029.00	FLSA O/T	99,457	89,696	9,761
01.00.60030.00	S/L BUY BACK	4,000	4,000	-
01.00.60035.00	RETIRED S/L COMPENSATION	50,000	62,000	(12,000)
01.00.60039.00	EXECUTIVE OFFICER	3,600	3,600	-
01.00.60040.00	BOARD MEMBER STIPEND	8,000	8,000	-
01.00.60100.00	RETIREMENT	1,582,840	1,197,915	384,925
01.00.60200.00	CAFETERIA HEALTH PLAN	784,107	631,486	152,621
01.00.60210.00	RETIREE HEALTH SAVINGS MATCH	15,834	13,711	2,123

Ross Valley Fire Department - 2017-2018 Budget

		Adpoted Budget	Revised Budget	Change
General Fund (Cont.)				
01.00.60215.00	WORKERS' COMPENSATION INSURANCE	-	350,638	(350,638)
01.00.61113.00	WORKERS COMP CLAIMS	-	300	(300)
01.00.60220.00	PAYROLL TAXES	68,590	77,308	(8,718)
01.00.60221.00	HOUSING ALLOWANCE	51,600	41,404	10,196
01.00.60223.00	UNIFORM REIMBURSEMENT	24,480	21,975	2,505
01.00.60225.00	EDUCATION REIMBURSEMENT	96,731	87,773	8,958
01.00.60231.00	RETIREEES' HEALTH INSURANCE	696,858	971,858	(275,000)
01.00.61115.00	LIABILITY INSURANCE	-	24,500	(24,500)
01.00.62999.00	CONTINGENCY	10,000	10,000	-
01.00.67099.00	TRANSFERS OUT - INSURANCE	338,446	-	338,446
01.00.67099.00	TRANSFERS OUT - APPARATUS	200,000	478,000	(278,000)
Total Undesignated	-	8,791,645	9,418,286	(626,641)
Department: 05 - ADMINISTRATION				
01.05.61103.00	AUDIT & BOOKKEEPING SERVICES	22,000	29,500	(7,500)
01.05.61105.00	OTHER CONTRACT SERVICES	25,000	111,973	(86,973)
01.05.61107.00	ATTORNEY/LEGAL FEES	10,000	10,000	-
01.05.61112.00	PERS ADMINISTRATIVE FEE	2,800	2,800	-
01.05.61120.00	CONTRACT SERVICES-SAN ANSELMO	80,000	80,000	-
01.05.61121.00	COMPUTER SOFTWARE/SUPPORT	37,250	37,250	-
01.05.61122.00	WEB PAGE DESIGN AND MAINTENANCE	6,100	6,100	-
01.05.61127.00	PHYSICALS	21,000	21,000	-
01.05.61129.00	HIRING EXPENSES	4,000	8,800	(4,800)
01.05.61300.00	PUBLICATIONS AND DUES	4,000	4,000	-
01.05.62000.00	OFFICE SUPPLIES	4,500	4,500	-
01.05.62003.00	POSTAGE	1,000	1,000	-
01.05.62200.00	GENERAL DEPARTMENT SUPPLIES	8,000	12,000	(4,000)
01.05.64010.00	PRINCIPAL-PRIOR AUTH PENSION BOND	50,324	50,324	-
01.05.64110.00	INTEREST - PRIOR AUTHORITY PENSION BOND	127	127	-
Total Administration		276,101	379,374	(103,273)
Department: 10 - OPERATIONS				
01.10.60060.01	VOLUNTEER SHIFT PAY/DRILLS	17,400	17,400	-
01.10.60064.01	VOLUNTEER LENGTH OF SERVICE	3,200	3,200	-
01.10.60065.02	EXPLORER POST	4,400	4,400	-
01.10.60220.01	PAYROLL TAXES	-	-	-
01.10.61000.00	TRAINING AND EDUCATION	35,500	35,500	-
01.10.61100.00	DISPATCH	158,662	158,662	-
01.10.61101.00	RADIO REPAIR	4,000	4,000	-
01.10.61102.00	HAZARDOUS MATERIAL REMOVAL	1,000	1,000	-
01.10.61108.00	HAZARDOUS MATERIAL CONTRACT	8,925	8,925	-
01.10.61110.00	MERA OPERATING EXPENSE	42,365	42,365	-
01.10.61301.01	VOLUNTEER DUES	3,200	-	3,200
01.10.61402.00	HYDRANT MAINTENANCE	2,000	2,000	-
01.10.61410.00	EQUIPMENT MAINTENANCE	7,800	7,800	-
01.10.62203.00	EMERGENCY RESPONSE SUPPLIES	4,000	4,000	-
01.10.62204.00	PARAMEDIC RESPONSE SUPPLIES	17,000	17,000	-
01.10.62205.00	EMERGENCY MEDICAL SUPPLIES	7,500	7,500	-

Ross Valley Fire Department - 2017-2018 Budget

		Adpoted Budget	Revised Budget	Change
General Fund (Cont.)				
01.10.62210.00	BREATHING APPARATUS	5,700	5,700	-
01.10.62211.00	BREATHING APPARATUS-CONTRACT	6,900	6,900	-
01.10.62213.00	PROTECTIVE CLOTHING	8,000	8,000	-
01.10.63131.00	EQUIPMENT	21,500	21,500	-
01.10.63140.00	HYDRANTS	16,600	16,600	-
01.10.63150.00	COMMUNICATIONS EQUIPMENT	10,000	10,000	-
01.10.63160.00	TURNOUTS	14,241	14,241	-
01.10.64401.00	MERA BOND PAYMENT PRIOR AUTHORITY	38,249	38,249	-
Total Operations		438,142	434,942	3,200
Department: 14 - FACILITIES				
01.14.61500.00	BUILDING MAINTENANCE AND LANDSCAPING	6,000	6,000	-
01.14.61500.18	BUILDING MAINTENANCE STATION 18	15,000	35,000	(20,000)
01.14.61500.19	BUILDING MAINTENANCE STATION 19	15,000	15,000	-
01.14.61500.20	BUILDING MAINTENANCE STATION 20	15,000	15,000	-
01.14.61500.21	BUILDING MAINTENANCE STATION 21	15,000	15,000	-
01.14.61702.00	GAS AND ELECTRIC	24,344	29,000	(4,656)
01.14.61703.00	WATER	3,946	5,000	(1,054)
01.14.61704.00	SEWER	2,563	2,563	-
01.14.61705.00	TELEPHONE	35,000	35,000	-
01.14.62206.00	JANITORIAL MAINTENANCE SUPPLIES	14,600	10,600	4,000
01.14.62501.00	FURNISHINGS	2,500	3,600	(1,100)
01.14.63041.00	OFFICE EQUIPMENT	11,000	11,000	-
01.14.63042.00	EXERCISE EQUIPMENT	12,500	12,500	-
01.14.63044.00	TECHNOLOGY PURCHASES	21,700	21,700	-
Total Facilities		194,153	216,963	(22,810)
Department: 15 - COMMUNITY RISK REDUCTION				
01.15.60220.00	PAYROLL TAXES	-	-	-
01.15.61131.00	FIRE PREVENTION	4,500	4,500	-
01.15.62220.00	COMMUNITY EDUCATION & PREP.	8,000	8,000	-
Total Community Risk Reduction		12,500	12,500	-
Department: 25 - FLEET				
01.25.61411.00	BURN TRAILER MAINTENANCE	4,100	4,100	-
01.25.61600.00	REPAIRS VEHICLE	100,000	100,000	-
01.25.62988.00	FUEL	30,750	44,750	(14,000)
01.25.62989.00	PARTS VEHICLE	6,200	6,200	-
Total Fleet		141,050	155,050	(14,000)
Total Expenses		9,853,591	10,617,116	(763,525)

Ross Valley Fire Department - 2017-2018 Budget


		Adpoted Budget	Revised Budget	Change
<hr/>				
Fund: 10 - INSURANCE FUND				
Revenue				
	Department: 00 - UNDESIGNATED			
10.00.51999.00	TRANSFERS IN	<u>338,446</u>	-	<u>338,446</u>
Expense				
	Department: 00 - UNDESIGNATED			
10.00.60215.00	WORKERS' COMPENSATION INSURANCE	313,646	-	313,646
10.00.61113.00	WORKERS COMP CLAIMS	300	-	300
10.00.61115.00	LIABILITY INSURANCE	<u>24,500</u>	-	<u>24,500</u>
	Total Expenses	<u>338,446</u>	-	<u>338,446</u>
 Fund: 15 - VEHICLE FUND / SCBA				
Revenue				
	Department: 00 - UNDESIGNATED			
15.00.49512.00	PROCEED OF SALES	-	-	-
15.00.51999.00	TRANSFERS IN	<u>200,000</u>	<u>478,000</u>	<u>(278,000)</u>
	Total Revenue	<u>200,000</u>	<u>478,000</u>	<u>(278,000)</u>
Expense				
	Department: 00 - UNDESIGNATED			
	FIRE ENGINE PURCHASE	-	<u>432,698</u>	<u>(432,698)</u>
	Total Expenses	-	<u>432,698</u>	<u>(432,698)</u>
 Fund: 25 - ROSS VALLEY PARAMEDIC AUTHORITY				
Revenue				
	Department: 00 - UNDESIGNATED			
25.00.49504.00	RVPA REIMBURSEMENT MEDIC PROGRAM	<u>219,554</u>	-	<u>219,554</u>
Expense				
	Department: 00 - UNDESIGNATED			
25.00.60000.00	SALARIES	190,240	-	190,240
25.00.60025.00	OT OES RESPONSE	1,624	-	1,624
25.00.60028.00	PARAMEDIC TRAINING OVERTIME	<u>27,690</u>	-	<u>27,690</u>
	Total Expenses	<u>219,554</u>	-	<u>219,554</u>

Ross Valley Fire Department - 2017-2018 Budget

	Adpoted Budget	Revised Budget	Change
Fund: 01 - GENERAL FUND			
Beginning Fund Balance	842,136	842,136	
Revenue			
00 - UNDESIGNATED	9,866,458	10,342,856	(476,398)
Expense			
00 - UNDESIGNATED	8,791,645	9,418,286	(626,641)
05 - ADMINISTRATION	276,101	379,374	(103,273)
10 - OPERATIONS	438,142	434,942	3,200
14 - FACILITIES	194,153	216,963	(22,810)
15 - COMMUNITY RISK REDUCTION	12,500	12,500	-
25 - FLEET	141,050	155,050	(14,000)
Total Expense	9,853,591	10,617,115	(763,524)
Ending Fund Balance	855,003	567,877	
Fund: 10 - INSURANCE FUND - Close			
Beginning Fund Balance	-	-	
Revenue			
00 - UNDESIGNATED	338,446	-	338,446
Expense			
00 - UNDESIGNATED	338,446	-	338,446
Ending Fund Balance	-	-	
Fund: 15 - APPARATUS FUND/SCBA			
Beginning Fund Balance	661,434	661,434	
Revenue			
00 - UNDESIGNATED	200,000	478,000	(278,000)
Expense			
00 - UNDESIGNATED	-	432,698	(432,698)
Ending Fund Balance	861,434	706,736	
Fund: 25 - ROSS VALLEY PARAMEDIC AUTHORITY - Close			
Beginning Fund Balance	-	-	
Revenue			
00 - UNDESIGNATED	219,554	-	219,554
Expense			
00 - UNDESIGNATED	219,554	-	219,554
Ending Fund Balance	-	-	
Beginning Fund Balance - All Funds	1,503,570	1,503,570	
Total Revenue - All Funds	10,624,458	10,820,856	(196,398)
Total Expense - All Funds	10,411,591	11,049,813	(638,222)
Surplus/(Deficit)	212,867	(228,957)	
Ending Fund Balance - All Funds	1,716,437	1,274,613	
Fund Balances	2016-2017	2017-2018	
Pension Obligation Bonds	1,246	-	
Compensated Absences	77,749	94,020	
Prior Authority		10,246	
Apparatus Replacement	541,434	586,736	
Breathing Apparatus	120,000	120,000	
Unassigned	763,141	463,611	
Total	1,503,570	1,274,613	

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of: February 14, 2018

To: Board of Directors
From:  Roger Meagor, Acting Fire Chief
Subject: Wildland Urban Interface Fire Preparedness

RECOMMENDATIONS:

That the Board receives a presentation by FIRESafe Marin and Department staff

DISCUSSION:


At the last Board meeting, the Board requested staff include an agenda item to discuss Wildland Urban Interface fire preparedness and evacuation procedures. Member Shortall is currently the President of FIRESafe Marin. Member Shortall and Todd Lando, FIRESafe Marin Coordinator, have prepared a PowerPoint presentation. The presentation will provide an overview of FIRESafe Marin, brief local fire history, codes and fire prevention, FireWise Communities and an overview of recent Sleepy Hollow prevention efforts.

Staff will also provide additional information regarding Evacuation Procedures.

AGENDA ITEM # 4
Date 2/14/18

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of: February 14, 2018

To: Board of Directors
From:  Roger Meagor, Acting Fire Chief
Subject: Executive Management Shared Services and Fire Chief Recruitment

RECOMMENDATIONS:

That the Board receives an update on executive management shared services and Fire Chief Recruitment

BACKGROUND

Since September the Department has been exploring options to fill the Fire Chief vacancy created by the retirement of Chief Mills. The options include a shared agreement at the executive management level (Fire Chief) or to continue with a stand-alone fire chief.

In order to explore the shared service option there has been discussion with both Kentfield Fire District and Marin County Fire Department. At the November Board meeting, a facilitated workshop was held to receive input from the Board, staff, and public. Chief Pomi, Kentfield Fire District and Chief Weber, Marin County Fire Department attended the workshop. Chief Weber and Chief Pomi were asked by the Board to make a presentation at an upcoming Board meeting.

At the December meeting Chief Weber gave a presentation outlining the basic concepts of a shared service option between Ross Valley Fire Department and Marin County Fire Department. Chief Pomi provided a letter communicating that after reviewing the needs and expectations gathered during the Public Workshop, and anticipating the parameters that will be included in an RFP, he felt that Kentfield Fire District would not be a good fit for this service. He provided thanks and that he looks forward to exploring future opportunities and collaboration between the two organizations.

Board directed staff to continue to explore both shared services and the recruitment for a Fire Chief. Staff was directed develop an RFP for the shared service option, while at the same time contracting with a recruiting firm to conduct the initial phases of the Fire Chief recruitment to see if there is a well-qualified group of candidates. The Executive Officer was authorized to spend up to \$20,000 for a firm to assist with the preparation of a RFP and spend up to \$23,000 for a recruitment firm.

The Executive Officer secured agreements with Citygate Associates to assist in the shared service option and Bob Murray & Associates to conduct the initial phase of a Fire Chief recruitment.

AGENDA ITEM # 5
Date 2/14/18

DISCUSSION:

The Management Team is working with both Citygate and Bob Murray & Associates to move forward on both the executive management level shared services and the initial phase for the recruitment of a stand-alone fire chief.

Bob Murray & Associates has prepared a recruitment brochure and has placed ads with the following sources:

- California Fire Chiefs Association
- International Association of Fire Chiefs
- California Special Districts Association
- Daily Dispatch
- Fire District Association of California
- Fire Career Assistance
- Firerescue1.com
- Jobs Available
- Western City
- Careers in Government

Chief Weber and I had a meeting with Stu Gary of CityGate. As a result of the meeting, next steps include: working on a detailed cost structure, development of an agreement frame work, and establishing deliverables. Chief Weber and I are currently working on the next step items.

Brian Dolan

PO Box 1187
Woodacre, CA 94973
415-298-5308
brianpdolan@comcast.net

January 18, 2018

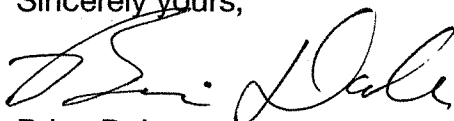
Fire Chief Roger Meagor
777 San Anselmo Ave.
San Anselmo, CA 94960

Dear Chief Meagor,

I'm writing you this letter to recognize and commend your crew in Fairfax, in particular, Captain Jake Peterson and Engineer Richard Birmingham. Due to their exceptional response, I'm alive today to write this letter and express my gratitude.

On October 15th of 2017, my wife and I were on our way from Woodacre to Marin General Hospital in response to extreme chest pains I was experiencing at the time. Once we reached downtown Fairfax, my wife was concerned with my condition, and she suggested we go to the Fairfax Fire Department. I told her to continue to Marin General, at that point I lost consciousness, I was in full cardiac arrest. My wife immediately turned onto Broadway and headed for the Fairfax Fire Department. Upon arriving the firemen were preparing to leave for a fire in Novato. My wife pulled into the main entrance to the fire station. She was severely distressed and asking for help. Captain Jake Peterson and Engineer Richard Birmingham took immediate action dragging me from the car beginning CPR and administering an AED to restart my heart. I can't express enough my gratitude and thanks to Captain Peterson and Engineer Birmingham, the Paramedics, and Ross Valley Fire Department for saving my life. Considering the conditions in Sonoma at that time and how thin most Fire departments were stretched I feel incredibly fortunate that Fairfax Fire Department had people on hand to assist us. My gratitude for the Fairfax Fire department and the men and women who work there can never be fully expressed. Because of these Hero's, I got to enjoy another Christmas with my family, with much more to come. THANK YOU, THANK YOU, THANK YOU.

Sincerely yours,



Brian Dolan

On October 15th my son Brian Dolan of Woodacre was brought into the Fairfax Fire Department by my daughter-in-law Peter. He was unconscious and having a heart attack. The firemen got him out of the car and resuscitated him. You saved his life and transported him to Marin General.

I don't know who these firemen are but I am his mom and I am forever grateful to all of you first responders who brought him back and gave him a chance for a longer life.

Please accept and enjoy this small token of my gratitude for all the firemen and what you do every day to make our lives better.

To the Fairfax Fire Department

Tidings of Comfort and Joy

Maura Dolan, Brian's mom



JoAnne Lewis <jlewis@rossvalleyfire.org>

Fwd: Harriette Greene at 10 Crest Rd.

1 message

Dan Mahoney <dmahoney@rossvalleyfire.org>
To: JoAnne Lewis <jlewis@rossvalleyfire.org>

Sun, Jan 7, 2018 at 2:41 PM

Hi Joanne,

Can you please include in Feb. board packet? Thank you.

----- Forwarded message -----

From: **SCOTT GWENDOLYN** <inspirat@comcast.net>

Date: Sat, Jan 6, 2018 at 9:19 AM

Subject: Harriette Greene at 10 Crest Rd.

To: dmahoney@rossvalleyfire.org

Dear Battalion Chief Mahoney,

My mother Harriette Greene passed away on December 31, 2017. I have been told numerous times by her how the Fairfax Fire Department came up and rescued her from various falls. Also I recall the storm in 1995-1996, when my brother Malcolm was dying of ALS, and you all came up and used the trucks generator to power my brother's hospital bed so we could move him into a different position. Also, you all came up to help with getting Hal Bertram back in bed as he was dying in 2004.

I so appreciate you and all the other firemen for all the times you came up the winding streets and made that last, nasty, hair-pin curve on to Crest Rd. Many thanks. Your efforts have not gone unnoticed.

Sincerely,

Gwendolyn Scott

1394 Martingale St.

Eugene, OR 97401

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